

PERSONAL INFORMATION DIANA MARIA PETCU



PROFESSIONAL EXPERIENCE

- 1.09.2024 – Present **Teacher of the Gymnasium School no.1 Pantelimon, county. IF**

 - Teaching activity – Teacher; Ensuring students to learn through teaching and training activities;
- 1.09.2023 – 31.08.2024 **Teacher of Gheorghe Manu Budești Secondary School and Gymnasium School no.1 Curcani, county. CL**

 - Teaching activity – Teacher; Ensuring students to learn through teaching and training activities;
- 1.09.2022 – 31.08.2023 **Teacher of the Gymnasium School no.1 Pagarești and of the Gymnasium School no.1 Gălbinași, Gălbinași, county. CL**

 - Teaching activity – Teacher; Ensuring students to learn through teaching and training activities;
- 1.09.2022 – 29.04.2023 **EDIT Association Trainer – starting educational and training workshops with students on Road Education Hour and pedestrian safety;**

 - **GEYC Volunteer – conducting educational workshops on the impact of climate change on the environment; greening and recycling, for a healthy environment.**
- 1.09.2022 – Present **Member of Teach for Romania – contributes to the good development and functioning of students from disadvantaged and vulnerable backgrounds**
- June – August 2022 **Leadership and Pedagogy Academy – Teach for Romania**

 - Personal leadership (reflection, self-improvement, resilience, management of challenges);
 - Strategic thinking (analytical thinking, problem solving);
 - Strategic learning (culture of success, planning, evaluation, learning management);
 - Relationship building (collaboration, assertive communication);
 - Methodical bootcamp (methodical laboratory, teaching simulation with methodical guidance and feedback, pedagogical practice, mentoring);
 - Adaptation and flexibility according to the needs of the students;
- 13/05/2016–PRESENT **Qualified Swimming Instructor**

 - Detailed knowledge about the technique of swimming procedures;
 - Training and educating children in terms of sports activity;
 - Responsible for children during swimming classes;
 - An ability to communicate effectively with both children and adults;
 - Patience, tact and understanding;
 - The ability to give courage, inspire confidence and motivate young swimmers;
 - Perseverance in achieving goals;
 - Positive attitude and enthusiasm, essential skills in interpersonal communication;
 - The ability to identify the strengths and weaknesses of each person;
 - Resistance to stress and a good ability to find the right solutions in crisis situations;
 - Flexibility in setting the work schedule, because there is also the possibility of working in evening or weekend shifts.

1/10/2020–31/09/2021

Doctoral researcher , National School of Political and Administrative Studies, SNSPA - Bucharest

- Researcher-entrepreneur on the labor market in the fields of smart specialization (CERT- ANTREP)

18/12/2020–17/09/2021
Bucharest**Public Relations Specialist – Active Interventions in the Atmosphere-**

- Carrying out internal rules and procedures, drafting documents for obtaining operating licenses/attestation/recertification;
- Participation in the negotiation of tariffs, contracts and framework agreements;
- Verification and centralization of supporting documents and correctness of invoices or other important documents;
- Carrying out the management and support of the Unit for Combating Hail Falls Mureş;
- Maintaining links with other departments and sending parcels in the territory;
- Checking the statements and creating the invoice centralizer to streamline the tracking of collections;
- Participation in the elaboration of the documentation for the homologation of the Units for Combating Hail Falls;
- Preparation of activity reports specific to the position;
- Carrying out administrative tasks quickly and in an organized manner;
- Organization of events and meetings, development activities;
- Research and writing accurate and concise information on the field of work.

01/10/2019–01/06/2020

Senior Communication Assistant Touch Communications at Public Space European- Bucharest

- Coordination of information campaigns and project management and coordination;
- Organization of events and meetings, development and communication activities, learning activities with European themes;
- Research and writing accurate and concise information on the events organized; minutes, news, articles written on European topics;
- Organizational and logistical assistance for inter-institutional relations, information, consultancy and assistance services;
- Technical assistance for the communication activities of the European Commission Representation (e.g. drafting of monthly reports; assistance for technical issues during the activities carried out);
- Preparation and organization of events/ debates/ discussion forums/ film screenings/ cultural artistic presentations/ campaigns/ debates with European themes for pupils/ students/ NGOs/ institutions/ PES partners;
- Participation in external events (e.g. cultural events);
- Preparing, updating and making interactive presentations on European topics;
- Organization of internships for students and monitoring of the activities carried out by interns;
- Management of social media pages: Facebook/Twitter (interaction with followers, tracking and responding to comments received from citizens, creating stories, scheduling posts);
- Creating creative and interactive content, games and images.

03/05/2019–14/08/2019

Analyst at DB SCHENKER - Bucharest

- Verification of information – SAP and MDM field of work;
- Responsible for creating and updating data in the work system;
- Contributing to the improvement of the operational services optimization system;
- Helps the team to carry out tasks;
- Provided support to the manager for the documentation necessary for the operating system update process.

EDUCATION AND TRAINING

- Program for professional development of specialization CAREER GUIDANCE COUNSELOR – period January – February 2023
- Continuing professional training EVALUATION MODELS FROM EDUCATIONAL ALTERNATIVES – SUPPORT FOR ACHIEVING A QUALITY EVALUATION IN MAINSTREAM PRE-UNIVERSITY EDUCATION – period Nov 2022 - Feb 2023;
- Continuing Professional Training Introduction to European Affairs-EIR, Dec 2022;
- Continuous professional training Expert in Accessing European Structural and Cohesion Funds, authorized by the NCA – November 2022;
- Continuous professional training ANC authorized TRAINER – Oct-Nov 2022;
- Continuous professional training AUTHORIZED HUMAN RESOURCES INSPECTOR/REFERENT ANC – period Oct-Nov 2022;
- Continuing Professional Training Digital Skills for the Use of Information Technology as an ANC Authorized Learning and Knowledge Tool – October 2022;
- Trainer European Parliament Information Office – European Democracy Promotion Project, Nov 2021 – Oct 2022;

01/10/2019–In the process of completing **PhD at the National School of Political and Administrative Studies**

SNSPA Doctoral School in Political Science

1/02/2022 – 12/07/2022 **Psycho-pedagogical training for the certification of competences for the teaching profession, in postgraduate regime, level II, SNSPA**

1/01/2021–31/06/2021 **Psycho-pedagogical training for the certification of competences for the teaching profession, in postgraduate regime, level I, SNSPA**

2017–2019

Master's Degree

National School of Political and Administrative Studies - Specialization: Diplomacy and International Negotiations, within the Department of International Relations and European Integration, SNSPA - Bucharest

2014–2017

Bachelor's Degree

National School of Political and Administrative Studies - Political Science Specialization

2010–2014

Baccalaureate Diploma

"Nichita Stănescu" National College Ploiesti - Human Profile

PERSONAL SKILLS

Mother tongue(s)

Romanian

Foreign languages

	UNDERSTANDING		SPEECH		WRITING
	Obedience	Read	Join the conversation	Oral Discourse	
English	C1	C1	C1	C1	C1
Spanish	B1	B1	B1	B1	B1
French	A2	A2	A2	A2	A2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Experienced user [Common European Framework of Reference for Languages - Self-assessment grid](http://www.cedefop.europa.eu/en/etd/11111)

Communication skills

- Excellent communication, relationship and argumentation skills, acquired during debates and teamwork, acquired after the position, but also through my experience as a swimming instructor;
- Experienced negotiator, acquired as a result of the position held.

Organizational/managerial skills

- Organizational spirit and good discipline at work;
- Successive adaptation to the workplace;
- Good observation of significant details;
- Adaptability of any working conditions;
- Good promotion of new information in social media;
- Punctuality;
- Negotiation;
- Sincerity;
- I have good communication skills and intelligence.

Skills acquired in the workplace

- Good public speaking skills - in my work as a teacher and communication assistant at the European Public Space I started information sessions for pupils and pupils, students and I contributed to improving the knowledge of the European field, as well as of the EU institutions, and I mentored two trainees, giving them constructive feedback;
- Good communication skills - maintaining a good inter-institutional communication relationship with the European Commission Representation and the European Parliament Information Office, but also partners and multipliers who have started numerous events within the PES; providing answers to citizens' questions on European issues;
- Good management skills from the position of senior assistant;
- Ability to work efficiently under pressure - completing and completing tasks received in a short time and sending documents before the set deadline;
- Pro-activity - acquired during the state of emergency following the COVID19 virus, in which we had to carry out our activity online and discovered that we can keep the public active, close to us, even remotely;
- Adaptability and flexibility - during the state of emergency we quickly adapted and integrated new interactive challenge sections to the European Public Space;
- Accountability – keeping the PES tidy, presentable and attractive to citizens; the careful use of the technical equipment in the SPE; ensuring that the information leaflets are the most up-to-date and relevant and are properly displayed/arranged in the European Public Space;
- Active listening - I listened to the opinion of the citizens who came to the SPE; I took into account the opinions of my colleagues and listened to their problems, offering them moral support;
- Team spirit – in addition to coordination tasks, I was directly involved in the implementation of the strategy together with my teammates;
- Analytical thinking - I have written complex analysis materials;
- Conflict mediation skills acquired as a result of my experience as a junior and senior assistant at the European Public Space;
- Organizational skills - detached from the position held at the SPE;
- Improving consultancy and assistance relations - participation and providing organizational support at various events and meetings initiated by the EC Representation or the Information Office of the European Parliament; periodic reporting;
- Identifying the best strategies for performing tasks effectively.

Competențele digitale

AUTOEVALUARE				
Procesarea informației	Comunicare	Creare de conținut	Securitate	Rezolvarea de probleme
Utilizator experimentat	Utilizator experimentat	Utilizator independent	Utilizator independent	Utilizator independent

Competențele digitale - Grilă de auto-evaluare

Workshop Digital Google

Driver's license DA, category B

INFORMATION

Conferences:

- Participation in the Conference "The Importance of Theatre in Education" – Awake, Spiru Haret University, Bucharest, 26-27 Nov 2022;
- Participation in the program of the Autumn Training School for Ethics and Integrity Counselors in pre-university education, Sinaia, 19-20 Nov 2022;
- Organisation of the closing conference of the OpenEUdebate project (19 April-28 June 2022), Apollo Theatre, attended by Ambassadors, elite diplomats, journalists, etc. (CES – SNSPA);
- Participation in the International Conference on Crisis Communication and Conflict Resolution 2022 organized by the Faculty of European Studies, the Center for Academic Success and the National School of Political and Administrative Studies (April 7-8, 2022);
- Participation in the MIRAI Online Exchange Programme – Theme: Politics and Security, from 11 April 2021 to 31 March 2022;
- Participation in the "Bucharest Security Conference Series", organized by the National University of Public Political and Administrative Studies (SNSPA), between December 13-17, 2021;
- Participation in the ninth edition of the International Strategic Conference, organized by the Faculty of Management of the National University of Political Studies and Public Administration in Bucharest, between October 20-21, 2021, Romania
- Participation in the "International Conference of Doctoral and Post-doctoral Students in Social Sciences", with the paper Social and Interhuman Relations after Brexit, between 27-28 May 2021, organized by the Doctoral School of Sociology University of Oradea;
- Researcher-Entrepreneur on the Labor Market in the Fields of Smart Specialization (CERT-ANTREP), organized between November 2020 and September 2021;
- Global Citizens' Dialogue on the Future of the Internet Conference, organized in Romania, under the aegis of EDYS – European Digital Youth Summit, between 9-10 October 2020, under the Patronage of the European Parliament
- Organization and participation National Cultural Event Culture Day, dedicated to the great poet Mihai Eminescu, January 15, 2020, Romanian Athenaeum, Bucharest;
- Participation in the networking event organized by the European Commission Representation at Apollo 111 Hall, in the Universe Palace, on January 21, 2020;
- Participation in the duplex conference, entitled "Duplex Bucharest - Alba: The impact of the European Parliament in communities", organised by EURACTIV Romania in partnership with SNSPA; April 2019 Bucharest;
- Organization and participation in the 7th edition of the EUROSAT Forum, organized by the EUROPULS Center of European Expertise; April 2019 - Bucharest;
- Participation in the conference in English, entitled "*European Citizenship beyond Brexit*", organized by DRIIE- SNSPA, March 2019- Bucharest;
- Organization of the "*Youth Parliament ninth edition 2017*", project organized by the Pro Democracy Association December 8-10, 2017
- Organization of the conference "*The South-Eastern Perspective on the Presidency of the Council of the European Union*" – December 7, 2017 SNSPA;
- Organization of the Conference for the launch of the "*Education and Training Monitor*" on December 5, 2017, at the headquarters of the European Commission Representation in Romania;
- Participation in the conference "*Romania in the EU - 10 years*", held on October 20, 2017, Ruse, Bulgaria;
- Organizer in the Preparation of the Romanian Presidency of the Council of the EU, September 2017 in Bucharest, at the Romanian Government;
- Diploma organization of the project "Preparation of the Romanian Presidency at the Council of the European Union", event held within the Official Internship Program of the Romanian Government, September 12, 2017
- Organization of the Conference "*10 years of EU accession: from cohesion to convergence*", held on October 26, 2017, at the National Bank of Romania, Bucharest.

Presentations:

- 12 presentations and information sessions for groups of pupils and students visiting the European Public Space, Bucharest, between November 2019 and March 2020.

Volunteerism:

- Volunteer at the Event "*You ask, Roberta Metsola answers*", a dialogue with the President of the European Parliament, organized by the European Parliament with representation in Romania, Bucharest National Opera, March 2024;
- Volunteer mentor within the project #GenerationEU Promoters of European Democracy, April-November 2022, Bucharest, organized by the European Parliament Information Office, GEYC, EIR
- Volunteer at the Information Office of the European Parliament in Romania, October 2017 - Oct 2022;
- Volunteer at the Center for European Policy Analysis, SNSPA, Bucharest, October 2018 - January 2019;
- Europuls Volunteer at the RO Support Platform - at the Preparation of the Romanian Presidency of the Council of the EU, March - July 2018;
- Volunteer at the Center for European Studies, SNSPA, Bucharest, October 2018 - March 2019;
- Volunteer at the Romanian Youth Delegation to the UN, Bucharest, December 2017 – May 2018;
- Volunteer at the Pro Democracy Association, December 2015 – December 2017;
- Volunteering at Pulse of Europe, from November 2017 - May 2018;
- Volunteer at the Avangarde Institute of Sociology 2016.

Certifications:

- Certificate of participation COP29 Climate Change Summer Camp, Baku, Azerbaijan, 6-9 August 2024
- Certificate of participation in the Leadership in Academy project, in Brussels, March 2024, European Parliament, #UseYourVote;
- Certificate of participation in the Diplomacy and Protocol course, 30 Jan – 2 Feb 2024, European Institute of Romania
- Graduation Certificate Academy of Leadership and Pedagogy, August 2022, Teach For Romania;
- Certificate of contribution to the International Conference in Cluj-Napoca, June 2022, organized by FSPAC (Faculty of Political and Administrative Sciences of Communication);
- Certificate in the MIRAI online exchange program – Theme: Politics and security, between April 11, 2021 and March 31, 2022;
- Certificate for participation in the Global Citizens' Dialogue on the Future of the Internet, organized by EDYS – European Digital Youth Summit, October 2020, European Parliament;
- Certificate from the National Agency for Community Programs in the Field of Education and Vocational Training, February 2019;
- Voluntary Certificate of the Information Office of the European Parliament based in Romania, of the #DeDataAstaVotez campaign, 2019;
- Access Workshop, Solidarity Projects Certificate in February 2019, event organized by the National Agency for Community Programs in the Field of Education and Vocational Training, Erasmus+, since 2019;
- Certificate Government of Romania - InternshipGovRo - National Employment Agency - Directorate for the Coordination of the EURES National Network, Agreements and International Relations, 2017;
- Certificate in order to improve the governance process, manifested through collaboration with the National Employment Agency and for the successful fulfillment of the duties arising from the intern within the fifth edition of the Official Internship Program organized by the Romanian Government, 2017;
- Swimming Sports Instructor Certificate at the National Center for Coach Training and Improvement (CNFPA) Bucharest, 2017;
- Google Certificate - Diploma at the Digital Workshop course organized by the Leaders Foundation and supported by Google Romania, in September 2017.

Prizes:

- 2023- "Swimathon Bucharest" – swimming competition with the aim of raising funds for people with disabilities;
- 2014 – "Swimathon Ploiesti" – swimming competition with the aim of raising funds for people with disabilities;
- National Swimming and Modern Pentathlon Championships in Romania, silver

and bronze medalist between 2007 and 2014.

Publications:

- Article "The European Union & Brexit" published in the volume "Challenges of the Contemporary Global Crises", indexing in the Web of Science Conference Proceedings Citation Index, Bucharest, 28 August 2022 - <http://conference.academos.ro/node/140> <http://conference.academos.ro/node/152>
- New European Perspectives - Brexit: The End of a New Beginning Article PUBLISHED DANUBIUS.pdf, August 8, 2021, <https://strategica-conference.ro/wp-content/uploads/2022/04/86.pdf>
- Article "New European perspectives – Brexit", Polis, European Institute Publishing House, 2021, <https://www.ceeol.com/search/article-detail?id=983832>
- Article "Brexit: The Independent Group asks for Labour's clarification in the second referendum", published on 5.03.2019 within the MAEDRI project (Simulation of the Department of Foreign Affairs) organized by Professor Mihai Cercel, DRIIE, SNSPA, Bucharest;
- Article "The Ministry of Foreign Affairs has launched an informative video on the implications of Brexit on Romanians in the UK", article published on 2.04.2018, <https://bit.ly/2m8mjsb>, DRIIE, SNSPA, Bucharest;
- Article "Another industrial branch in the UK is affected by a possible Brexit", published on 28.02.2019 within the project MAEDRI, DRIIE, SNSPA, Bucharest;
- Article "The Brexit transition agreement was officially signed at the EU27 Summit", published on 26.03.2018, <http://eucouncilsim.snsipa.ro/oficial-a-fost-semnat-acordul-de-tranzitie-brexit-la-summitul-ue-27/>, DRIIE, SNSPA, Bucharest; • Article "The future of EU-UK cooperation after Brexit", published on 12.03.2018, on the <http://eucouncilsim.snsipa.ro/> platform, of the Department of International Relations and European Integration, SNSPA, Bucharest;
- Minute "Agreement between the European Union and Great Britain on transition periods after Brexit, which will end on December 31, 2020", published on 22.03.2018 on platform <http://eucouncilsim.snsipa.ro/acord-intre-uniunea-europeana-si-marea-britanie-privind-perioada-de-tranzitie-post-brexit-care-se-va-finaliza-la-31-decembrie-2020/>, of the Department of International Relations and European Integration, within the Center for European Studies project, coordinated by Iordan Gheorghe Bărbulescu, SNSPA, Bucharest;
- "Digital Future Forum" minute, from 12.12.2018, <http://eucouncilsim.snsipa.ro/digital-future-forum/>, DRIIE, SNSPA, Bucharest;
- Minute "The impact of robotics and artificial intelligence on the future of the European Union", of 10.12.2018, <http://eucouncilsim.snsipa.ro/impactul-roboticii-si-inteligentei-artificiale-asupra-viitorului-uniunii-europene/>, DRIIE, SNSPA, Bucharest;
- Minute "Launching citizen consultations for the future of the European Union #UEștiEUropa", article published on 14.05.2018 <http://eucouncilsim.snsipa.ro/lansarea-consultarilor-cetatenesti-pentru-viitorul-uniunii-europene-tuestieuropa/>, DRIIE, SNSPA, Bucharest;
- Minute "FNSSPRI project minute third edition – 2017 23-26 NOVEMBER 2017", article published on 2.02.2018, <http://eucouncilsim.snsipa.ro/minuta-proiect-fnsspri-editia-iii-2017-23-26-noiembrie-2017-2/>, DRIIE, SNSPA, Bucharest;
- Minute "Celebrating the 10th anniversary of Romania's accession to the European Union: from cohesion to convergence", published on 2.02.2018, <https://bit.ly/2kpR3o8>, DRIIE, SNSPA, Bucharest;
- Minute, "Unity in diversity. Where is the EU going?", published on 18.12.2018, <http://eucouncilsim.snsipa.ro/unitate-in-diversitate-ue-incotro/>, within the DRIIE project, SNSPA, Bucharest;
- Published article- New European perspectives - Brexit: the end of a new beginning, published by ACTA UNIVERSITATIS DANUBIUS, Vol. 14, no. 1/2021, <https://dj.univ-danubius.ro/index.php/AUDRI/article/view/1310/1382>
- Social and interpersonal relations after Brexit. New European Perspectives - Brexit: The End of a New Beginning – Polis Political Science Journal, Volume IX, No. 3 (33), New Series, June-August 2021, European Institute Publishing House, <https://revistapolis.ro/333-mpetcu/>. This work was carried out within the Human Capital Operational Program 2014-2020, co-financed by the European Social Fund, project POCU/380/6/13/124708 no. 37141/23.05.2019, with the title "Researcher-entrepreneur on the labor market in the fields of smart specialization (CERT-ANTREP)", coordinated by the National School of Political and Administrative Studies.