

Adrian Motoc

Address: Str. Claudiu 33, District 2
Bucharest, Romania
+40746773431 | adrian.motoc.fb@gmail.com

EDUCATION

National University of Political Studies and Public Administration	Bucharest, Romania
<i>PhD. In Management</i>	2019-2022
Jönköping International Business School	Jönköping, Sweden
<i>Master of Business Administration - Strategic Entrepreneurship</i>	2017-2019
The Bucharest University of Economic Studies	Bucharest, Romania
<i>Bachelor of Business Administration in Foreign Languages - English</i>	2014-2017
The Ecological University of Bucharest	Bucharest, Romania
<i>Bachelor of Sport Studies</i>	2014-2017

EXPERIENCE

Sphinx IT SRL	Bucharest/Romania
<i>SAP FI/CO Consultant</i>	Jun/2021 - present
<ul style="list-style-type: none">• Coordinated different trainings sessions for FI/CO• Participated in testing SAP• Making SAP documentation for finance and controlling modules	
FAM Constructii S.R.L.	Bucharest/Romania
<i>Business professional</i>	Jun/2018 – present
<ul style="list-style-type: none">• Direct and coordinate activities of businesses or departments concerned with the production, pricing, sales, or distribution of products. Compare sales with intended goals on short- and long-term basis• Review financial statements, sales and activity reports, and other performance data to measure productivity and goal achievement and to determine areas needing cost reduction and program improvement	

- Develop or implement product-marketing strategies, including advertising campaigns or sales promotions.
- Leadership skills, critical thinking, decision making and problem solving skills gained through managing a company

B&IT Consulting SRL

Bucharest/Romania

Junior SAP Consultant FI/CO for Lukoil

Dec/2018 – Jun/2021

- SAP user Documentation FI/ CO – General ledger, accounts payable, accounts receivable, bank accounting, fixed assets
- Different accounting procedures for finance GAAP and local requirements
- SAP trainer FI/CO
- SAP Testing for modules FI /AA/ CO
- Controlling

Husqvarna AB

Jönköping/Sweden

Internship SAP Consultant

May/2018 – Nov/2018

- SAP user Documentation
- SAP Testing for modules FI /AA/ CO
- Accounts receivable/Accounts payable
- Customer specific reports

Motoc Adrian P.F.A.

Bucharest/Romania

Business professional

Jun/2016 – Dec/2018

- Developing projects and events together with the Bucharest City Hall and Creart. Organising and managing events with more than 15000 participants
- Assessing legal documents for financial consideration. Reviewing transactions to ensure proper accounting with established standards
- Effective verbal and written communication skills

LANGUAGES

- Romanian - Native language
- English – Fluent, C1
- German – Beginner, B1

COMPUTER SKILLS

- Microsoft Office Suite (Word, Excel, PowerPoint, Outlook, Access)

- Adobe Photoshop
- SQL
- WEB Design
- Digital Marketing
- SAP

CERTIFICATIONS

- Economic Technician Level 3
- IELTS
- ECDL
- Aerobic and Fitness Advanced Instructor

AWARDS

- Awarded in the Students Scientific Session of Bucharest Academy of Economic Studies, 2016, 2017.
- National Finalist in L'Oréal Brandstorm Competition

OTHER INFORMATION

- Driving license: AM, B1 , B